



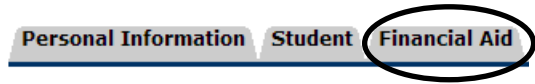
Umpqua Community College
 Financial Aid Office
 PO Box 967
 Roseburg, Oregon 97470
 541.440.4602 | 541.440.4612 (FAX)
 FinancialAid@umpqua.edu

Federal Work-Study Aid Offer Instructions

1. Log in to Student Self Service



2. Main Menu



3. Financial Aid

(Click **Aid Offer**)

[Financial Aid Status](#)

View overall status, holds, academic progress, cost of attendance, financial aid offers, and messages.

[Eligibility](#)

Review Financial Aid Holds (which may prevent payment of aid offers) and document requirements; Display academic progress history.

Aid Offer

View account summary; Review aid offers; Accept aid offers; Display aid payment schedule; View loan applications; Review withdrawal information.

[General Financial Aid](#)

Financial Aid Application and Information Links

4. Click **Aid Offer for Year**

[Account Summary By Term](#)

Aid Offer for Year

[Aid Payment Schedule](#)

[Aid Offer History](#)

[Loan Application History](#)

[Withdrawal Information](#)

5. Aid Year – *Select appropriate school year from drop down menu*



6. Select “Accept Award Offer” – *select appropriate decision to accept or decline for your Federal Work-Study Offer*

Aid Offer Package for 2021-2022



Options for Accept Award Offers include:
 1. Accept the full award amount by selecting Accept Full Amount of All Awards.
 2. Choose Decline or Accept for each fund.
 3. Accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount field.

Award Decision Fund	Status	Term	Amount
Federal Work-Study		Fall 2021	
		Winter 2022	
		Spring 2022	

